

Enrollment Guide

Floor & Decor Holdings, Inc. Employee Stock Purchase Plan

UBS One Source website

- This website, available virtually 24 hours a day, 7 days a week¹, is your online resource for comprehensive plan information and account management capabilities
- To access your account, you'll need Internet Access and your **6-digit Associate ID**
 - **IMPORTANT:** be sure to include the **leading zero(s)**. *Examples: 054321, 000555*
- Web address: www.ubs.com/onesource/fnd
- If you have any questions while setting up your account, you can receive assistance over the phone by calling a UBS Service Center Representatives at 1-844-382-0722 or 1-201-272-7737 between the hours of 3:00 AM and 11:00 PM **Eastern Time**.

¹ Excluding down time for maintenance.

ESPP: Enrollment and Elections

Step 1:

Contribution Elections and Distribution Elections - Stock Purchase Plan

FirstName LastName

Type	Last Day To Enroll (mm/dd/yyyy)	Offering Period Start/End (mm/dd/yyyy)	Purchase Date (mm/dd/yyyy)	Default Distribution Election	Action
You are eligible to make elections for your company's Stock Purchase. Click Proceed to enroll then select a contribution amount. After you complete your contribution election you will be prompted to choose a Distribution Election for your shares. If you do not make a Distribution election your company default election will be applied. You may Decide Later to be prompted at next login or you can access these elections through Alerts & Elections within this site. If you choose to decline, you will not be able to make elections later. Enrollment ends at midnight (Eastern Standard Time) on the date stated under last day to enroll.	08/15/2018	08/16/2018 - 08/31/2018	09/01/2018	UBS Financial Services Inc. Account	Proceed Decide Later Decline

Click on "**Proceed**" to make ESPP Contribution Elections

An ESPP Enrollment Notification will appear before participants will be directed to the UBS One Source Website.

Participants can elect to:

- Proceed with Enrollment: will take you to the enrollment window
- Decide Later to Enroll: will bypass enrollment until next successful login
- Decline Enrollment: will not prompt you to enroll, until next offering period opens

ESPP: Enrollment and Elections

Step 2:

Introduction

Welcome to the Stock Purchase Election Wizard for your company's Employee Stock Purchase Plan. This tool will help you in completing your desired Stock Purchase Election(s). There are 4 steps to this process which are described below.

Step 1: Choose Your Contribution

Here, you will make the appropriate choice of contribution for you.

Step 2: Choose Your Distribution

Here, you will make the appropriate choice of distribution election for you.

Step 3: Forms Needed

Based on the distribution election selected in Step 2, you may be required to complete one or more online forms to assist in facilitating your elections.

Step 4: Confirmation

You will be able to review all of the elections and forms, as applicable, that you have completed. This will be your final opportunity to confirm that the information is accurate and complete or, if need be, to go back and change information.

Getting Started

To begin the Stock Purchase Election Wizard please select the 'Next' button below.



Step 1 Step 2 Step 3 Step 4

Stock Purchase Elections Recap

Contribution:

Distribution:

Forms:

Read the Steps to Enrollment, then *click "Next"*

ESPP: Enrollment and Elections

Step 3:

Contribution Elections

Eligibility Date	07/24/2018
Enrollment Period	07/31/2018 - 08/15/2018
Offering Period	08/16/2018 - 08/31/2018
No Contribution Changes After	08/31/2018
Purchase Date	09/01/2018

Enter your election below to establish the amount you want to contribute towards the purchase of shares for this offering period.

Your company determines what is considered eligible compensation to which your contribution election will be applied.

Elect Amount to Contribute		Min Amount	Max Amount
<input type="radio"/> per paycheck amount	<input type="text" value="0.0"/> (Whole Dollar)	\$5.00	\$5,000.00

Carry Forward Your Contribution Election

Click here to maintain your contribution election above for all future offering periods. As allowed by your company, during open periods, you can change this auto-enrollment election by going to the Alerts & Elections section of the web site.

Step 1 Step 2 Step 3 Step 4

Stock Purchase Elections Recap

Contribution:

Distribution:

Forms:

Select an amount to contribute

Click **"Next"**

ESPP: Enrollment and Elections

Step 4:

Distribution Elections

Eligibility Date	07/24/2018
Enrollment Period	07/31/2018 - 08/15/2018
Offering Period	08/16/2018 - 08/31/2018
No Distribution Changes After	08/31/2018
Purchase Date	09/01/2018

Please indicate how you would like to receive your shares upon completion of the purchase(s) for this offering period.

If you do not make a distribution election, your company default of UBS Financial Services Inc. Account will be applied at the time of purchase.

Distribution Elections - Retain Shares

- UBS Financial Services Inc. Account
Shares will be deposited into your UBS Financial Services Inc. Account. null
- Physical Certificate
Shares will be sent to the address UBS Financial Services Inc. has on file in the form of a physical certificate. Name on Certificate
- Electronic Share Transfer to Outside Account
Shares will be electronically transferred to an account outside of UBS Financial Services Inc. per your instruction. You must complete the Electronic Share Transfer form attached to the confirmation page (or from Alerts & Elections) in order to complete this request.
- Direct Registration System
Shares will be registered on the books and records of your company without the need for a physical certificate to serve as evidence of your ownership.
Name on Certificate

Step 1 Step 2 Step 3 Step 4

Stock Purchase Elections Recap

Contribution: \$1,000.00 per paycheck amount
Will be maintained for all future offering periods.

Distribution:

Forms:

Review your Distribution elections

Select how you would like to receive your shares upon completion of the purchase(s) for the offering period.

Click "Done"

ESPP: Enrollment and Elections

Step 5:

Confirmation

You may print this screen or email it. After reviewing, click the Done button.

Eligibility Date	07/24/2018
Enrollment Period	07/31/2018 - 08/15/2018
Offering Period	08/16/2018 - 08/31/2018
No Contribution Changes After	08/31/2018
No Distribution Changes After	08/31/2018
Purchase Date	09/01/2018

Your Stock Purchase Elections

	Offering Period Start	Offering Period End	Contribution	Share Distribution	Cash Distribution
Current Offering Period	08/16/2018	08/31/2018	\$1,000.00 per paycheck amount	UBS Financial Services Inc. Account	N/A

Step 1 Step 2 Step 3 Step 4

Stock Purchase Elections Recap

Contribution: \$1,000.00 per paycheck amount
Will be maintained for all future offering periods.

Distribution:

Shares: UBS Financial Services Inc. Account

Cash: N/A

Will be maintained for all future purchases.

Forms: N/A

Send a Confirmation

Check this box to have a confirmation e-mailed to:

Confirm e-mail address:

Send e-mail confirmation as: plain text

HTML

Back Print **Done** Cancel

Review your ESPP elections

Enter email address to receive electronic confirmation

Click "Done"

How to View Current ESPP Elections

ESPP: Enrollment and Elections

UBS One Source

Displaying Original Currencies | My Profile | Logout | UBS One Source

Home | Holdings | Activity | Transactions | Statements & Resources | Awards Education

Today's Value (USD) 7,300.90 | Available (USD) 5,636.62 | XYZ Stock Price (USD) 30.82

UBS Service Center
US:(800) 444-1122
Outside US:(201) 555-1211

Start or Model Transaction

Activity | Learn More

Orders & Elections View | Product Type View

Event Type: All | Purchase Date (m/d/yyyy): All

Expand All | Collapse All | Total Rows: 2

Event Type	Purchase date(m/d/yyyy)	Date of Election(m/d/yyyy)	Method of Election	Election Made	Actions
▼ ESPP Elections Learn More					
▼ Open					
ESPP Distribution	9/5/2018	8/10/2018	Internet	Share Distribution	⋮
ESPP Contribution	9/5/2018	8/10/2018	Internet	Contribution Elec	View / Update Elections

Review your ESPP elections in the Activity tab under the Orders & Elections View table

Select View/Update Elections to enter the ESPP Elections Wizard to review and update